



## Minutes

Council Board of Directors Meeting

May 19, 2016

5:00 – 7:00 P.M.

Blazing Star Room, Centennial Office Building

658 Cedar Street, Saint Paul, MN 55155

Chair Ngodup called the meeting to order at 5:02 P.M.

### I. ROLL CALL

**Present:**

Amy Nop

David Maeda

Famaati Winey

Thaoke Her

Tsewang Ngodup

Faamati Winey

Saengmany Ratsabout

Representative Carolyn Laine

Anil Hurkadli

Melissa Kwon

**Staff:** Sia Her, Anjuli Mishra

**Absent:** George Thawmoo, Grace Lee, Representative Rod Hamilton, Senator Roger Chamberlain, and Senator Fong Hawj.

*With 10 out of 14 voting members present, there was a quorum.*

### II. COMMUNITY PRESENTATION

The community speaker was not present, and Chair Ngodup moved to the next agenda item.

### III. APPROVAL OF MARCH 2016 MINUTES

Chair Ngodup presented to the board the meeting minutes of March 17, 2016.

**MOTION:** To approve the meeting minutes of March 17, 2016.

**BY:** Ms. Winey and seconded by Mr. Ratsabout. *The motion was unanimously passed.*

### IV. APPROVAL OF MAY 2016 AGENDA



Chair Ngodup presented the meeting agenda of May 19, 2016. Chair Ngodup suggested that items on the agenda be taken out of order to accommodate board members who have to leave early.

MOTION: To approve the board meeting agenda for May 19, 2016, with amendment to order of items taken.

BY: Rep. Laine and seconded by Ms. Winey. *The motion was unanimously passed.*

V. MAD PROPOSAL AND SERVICE AGREEMENT

Chair Ngodup emphasized the importance of the MAD service agreement, and reminded board members of the timeline and background for the strategic planning project. Board members asked for clarification on billing and additional information on the MAD agency. Ms. Her clarified the breakdown of costs and the reason for MAD contract selection. Board members discussed differences between the strategic planning process for the Minnesota Council on Latino Affairs, the Council on Minnesotans of African Heritage, and the Council on Asian Pacific Minnesotan's current MAD proposal. Ms. Her provided the board members with further details on their role in the contract approval process any Council service agreement.

MOTION: To approve the Management Analysis Development (MAD) service agreement.

BY: Vice Chair Maeda and seconded by Ms. T. Her. *The motion was unanimously passed.*

VI. MAY 2016 FINANCIAL REPORT

Chair Ngodup passed out the May 2016 Financial Report to board members. Ms. Her highlighted \$50,000 in unobligated cost-savings, which will be carried over into fiscal year 2017. Mr. Hurkadli asked for clarification on the impact of legislative liaison hiring next year on this cost-savings. Ms. Her discussed budget planning for fiscal year 2017 to include cost estimates for 4 FTE. Board members asked for further clarification on the MAD contract and the cost-savings budget items.

MOTION: To approve financial report as of May 30, 2016.

BY: Mr. Hurkadli and seconded by Dr. Kwon. *The motion was passed unanimously.*

VII. REVIEW CONFLICT OF INTEREST

Ms. Her reminded board members that they had already reviewed the Department of Administration's conflicts of interest policy during the their initial four-hour board training. Chair Ngodup asked if board members had any questions or concerns regarding the conflicts of interest policy.

VIII. LEGISLATIVE BOARD MEMBER UPDATES



Representative Laine provided clarification on the timeline for the final days of the 2016 legislative session. Representative Laine gave board members updates on the status of bonding, taxes and transportation bills, which all remain under discussion in both legislative chambers.

IX. EXECUTIVE DIRECTOR'S REPORT

Ms. Her highlighted the website update status in her Executive Director's Report, including a goal to have the website live by the end of summer 2016. Ms. Her discussed the decision made to not hire a legislative liaison at this time. Vice Chair Maeda provided additional information on the candidate selection process. Board members expressed interest in expanding the selection process to include more members of the board. Ms. Her provided updates on the legislation in the of the Equity subdivision of the Senate Finance Committee, and the status of the MDH Working Group on Violence Against Asian Women and Children. Ms. Her provided explanation to board members on the All Kids Count Act, including Council staff testimony to change legislative language to be more inclusive of emerging Asian communities and to change the bill's effective date. Ms. Her further clarified that given the importance of data disaggregation to the Asian Pacific Minnesotan community, current staff efforts were focused on providing support to the Minnesota Department of Education in their implementation plan. Chair Ngodup thanked Ms. Her for her detailed explanation of the Executive Director's Report.

X. COMMITTEE REPORTS

Executive Committee: Chair Ngodup and Ms. Her provided a brief review of the process by which the Executive Committee members review financial documents prior to their presentation to the Council's full board. Chair Ngodup congratulated Ms. Her on her recognition at the Humphrey School of Public Policy, and expressed the Executive Committee's suggestion that the Council purchase a table at the Public Leadership Awards Dinner. Board members discussed the cost of purchasing a table, as opposed to individual seats.

MOTION: To purchase a table at the Humphrey School's Public Leadership Awards Dinner for \$2500.

BY: Vice Chair Maeda and seconded by Chair Ngodup. *The motion passed unanimously.*

Events Committee: Ms. Winey passed out and reviewed the timeline for the Asian Leadership Awards Dinner, and reminded board members of their specific roles and responsibilities at the dinner. Mr. Ratsabout asked about the awardee selection process and number of nominees for each category. Chair Ngodup verified that there will be an opportunity for board photos in front of the Council's logo and banner. Ms. Her and Vice Chair Maeda expressed their excitement regarding the dinner's keynote speaker, Mayor Elizabeth Kautz.



Government Relations Committee: Vice Chair Maeda passed out the Government Relations Committee report. Vice Chair Maeda highlighted the Council's initiatives in the Equity subcommittee, as well as bills relating to economic development. Vice Chair Maeda and Ms. Her provided an update on the status of the Council's housing voucher program, and MHFA requested amendments to the bill's language. Vice Chair Maeda described the tentative program for the 2016 Legislative Session Recap event. Dr. Kwon asked about which topics in the Government Relations Committee report would be discussed at the Legislative Session Recap event.

XI. OTHER BUSINESS

Chair Ngodup requested board members provide community updates. Ms. Winey announced that the Polynesian Group of Minnesota will file for non-profit status. Mr. Ratsabout stated that he gave a lecture in St. Cloud on the comparison of Hmong and Laotian migration. Mr. Ratsabout will also be hosting an event at the East Side Freedom Library with Karen students, and providing an opportunity for them to tell digital stories about their experiences. Dr. Kwon announced that the National Asian American Women's Forum recently hosted several public forums in St. Cloud on the topic of API women's health issues. Vice Chair Maeda explained that the Japanese American Citizens Committee reached out to the Council for a resolution to acknowledge the 75<sup>th</sup> anniversary of the incarceration of Japanese American citizens during WWII. Vice Chair Maeda also discussed that the Council received a request to hire an outside auditor to review state agency compliance with procurement and hiring policies. Mr. Hurkadli reviewed the Connect Asian event, and encouraged board members to attend the Beyond Bollywood event at the Minnesota History Center. Ms. Winey met with the Asian Economic Development Association to include Polynesian performers in the Little Mekong Night Market (July 23-24). Mr. Ratsabout stated that he is also a member of AEDA's advisory committee, and that their organization will also host the Water Festival on August 19. Mr. Hurkadli asked if there was a calendar to collect and review upcoming community events. Ms. Her asked board members to forward any community events to office staff, and stated that future community events will be listed on the new Council webpage.

The meeting was adjourned at 6:38 P.M.